

Bangladesh Municipal Development Fund (BMDF)

(A registered company under the Ministry of Finance)

Grameen Bank Bhaban, Level-13, Mirpur-2, Dhaka-1216

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ANNUAL PROCUREMENT PLAN (FY-2024-25)

Ministry/Division		Ministry of Finance/Financial Institution Division
Agency		Bangladesh Municipal Development Fund (BMDF)
Procurement Entity Name & Code		Bangladesh Municipal Development Fund (BMDF)

Budget	Revenue
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Package No.	Description of Procurement Package GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estimated Cost Lakh in BDT	Time code for process	Invite/Advertisem ent Tender	Tender Openning	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
BMDF-GoB-G-01	Purchase of Office Stationary	No.	LS	RFQ	MD, BMDF	Own Fund	2.50	Planned Dates	1/9/2024	7/9/2024		12/9/2024	NA	14/9/2024		28/9/2024	
								Planned Days	0	7		5		2	14	14	
								Actual Dates									
BMDF-GoB-G-02	Purchase of Office Stationary	No.	LS	RFQ	MD, BMDF	Own Fund	2.00	Planned Dates	10/12/2024	17/12/2024		22/12/2024	NA	24/12/2024		8/1/2025	
								Planned Days	0	7		5		2	14	14	
								Actual Dates									
BMDF-GoB-G-03	Purchase of Office Stationary	No.	LS	RFQ	MD, BMDF	Own Fund	2.00	Planned Dates	10/3/2025	17/3/2025		22/3/2025	NA	24/3/2025		8/4/2025	
								Planned Days	0	7		5		2	14	14	
								Actual Dates									
BMDF-GoB-G-04	Purchase of Office Stationary	No.	LS	RFQ	MD, BMDF	Own Fund	2.00	Planned Dates	10/5/2025	17/5/2025		22/5/2025	NA	24/5/2025		8/6/2025	
								Planned Days	0	7		5		2	14	14	
								Actual Dates									
BMDF-GoB-G-05	Purchase of Office Furniture	No.	LS	RFQ	MD, BMDF	Own Fund	3.00	Planned Dates	15/11/2024	22/11/2024		27/11/2024	NA	29/11/2024		13/12/2024	
								Planned Days	0	7		5		2	14	14	
								Actual Dates									
BMDF-GoB-G-06	Purchase of Computers & other related accessories	No.	LS	RFQ	MD, BMDF	Own Fund	3.00	Planned Dates	15/10/2024	22/10/2024		27/10/2024	NA	29/10/2024		13/11/2024	
								Planned Days	0	7		5		2	14	14	
								Actual Dates									

20.5.2028

20/06/2028

20/06/2028

BMDF-GoB-G-07	Purchase of Office Equipments (smart display board and related accessories)	No.	LS	RFQ	MD, BMDF	Own Fund	3.00	Planned Dates	15/11/2024	22/11/2024		27/11/2024	NA	29/11/2024		13/12/2024	
								Planned Days	0	7		5		2	14	14	
								Actual Dates									
Total value of goods procurement							17.50										
Package No.	Description of Procurement Package WORKS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estimated Cost Lakh in BDT	Time code for process	Invite/Advertisem ent Tender	Tender Openning	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
BMDF-GOB-W-01	Interior Decoration for Conference Room of BMDF	No.	1	RFQ	MD, BMDF	Own Fund	6.00	Planned Dates	15/9/2024	22/9/2024		27/9/2024	NA	29/9/2024		28/10/2024	
								Planned Days	0	7		5		2	14	30	
								Actual Dates									
Total value of works procurement							6.00										
Package No.	Description of Procurement Package SERVICES	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estimated Cost Lakh in BDT	Time code for process	Advertise EOI	Issue RFP/Lol	Proposal Opening	Proposal Evaluation	Opening Financial Proposal	Negotiation	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
BMDF-GoB-S-01	Hiring of Audit Firm	m/m	2	SSS	MD, BMDF	Own Fund	1.60	Planned Dates	NA	1/11/2024	14/11/2024	21/11/2024	21/11/2024	21/11/2024	28/11/2024		Aug-Sep 2025
								Planned Days		0	14	7			7	28	60
								Actual Dates									
BMDF-GoB-S-02	Individual Consultant	m/m	2	SIC/SSS	MD, BMDF	Own Fund	5.00	Planned Dates	NA	1/10/2023	14/10/2023	21/10/2023	21/10/2023	21/10/2023	28/10/2023		Nov-Dec 2023
								Planned Days		0	14	7			7	28	60
								Actual Dates									
Total value of service procurement							6.60										

20.6.2028

20/06/2028

20/06/2028